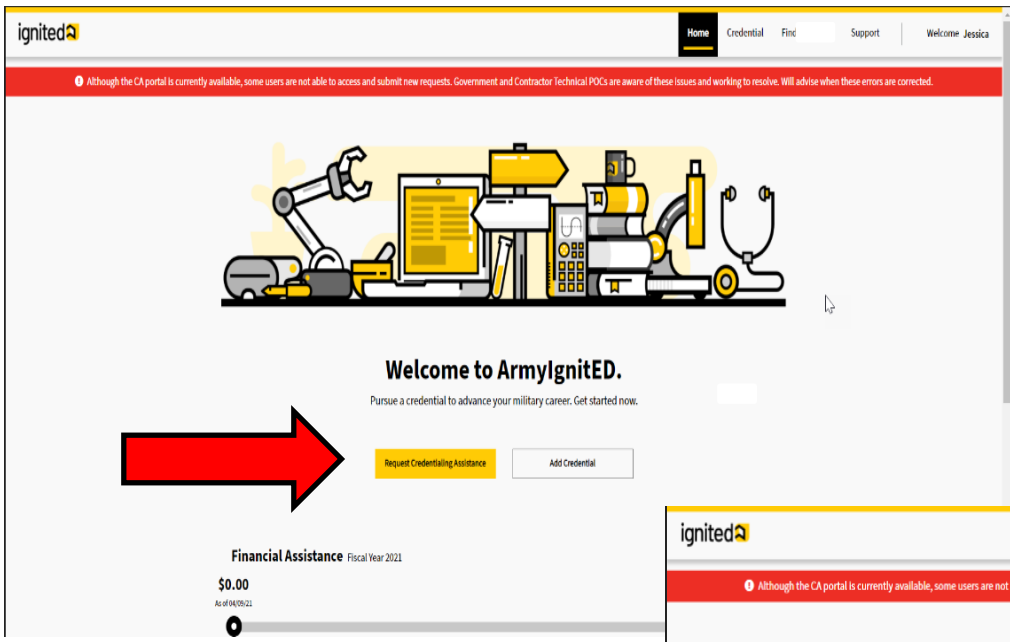




How to Complete Your Credentialing Assistance Request for Funding

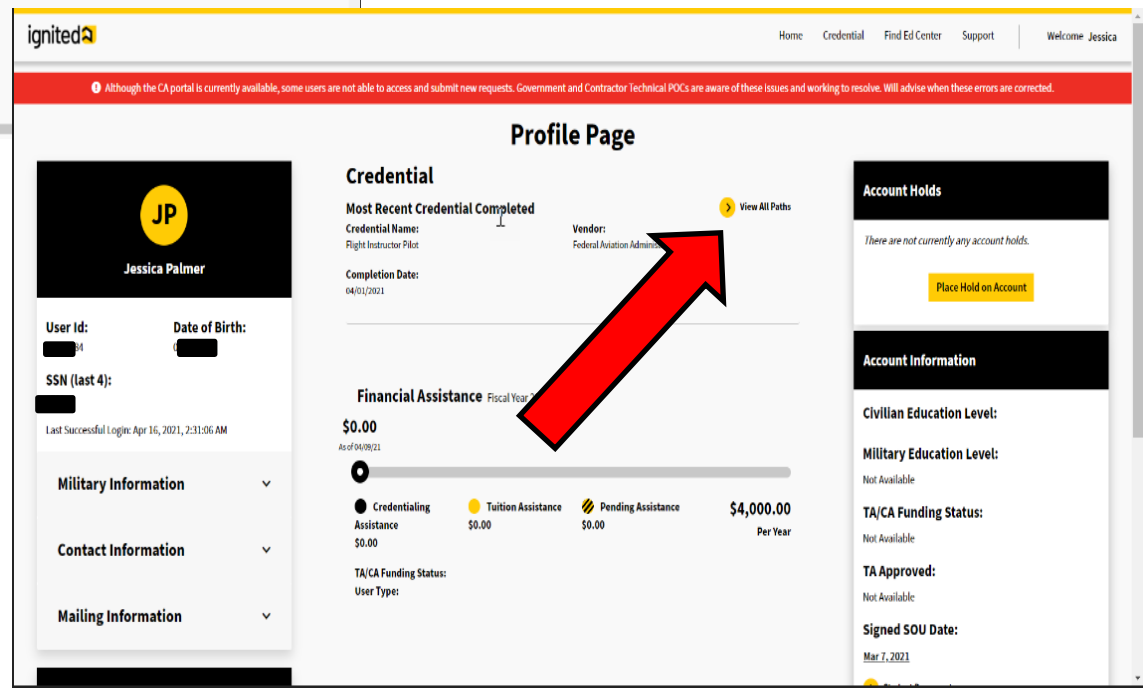


From your home page, click on “Request Credentialing Assistance”



OR

From your profile page, click on “View All Paths”





Select a credential you have created that you wish to request CA funds for

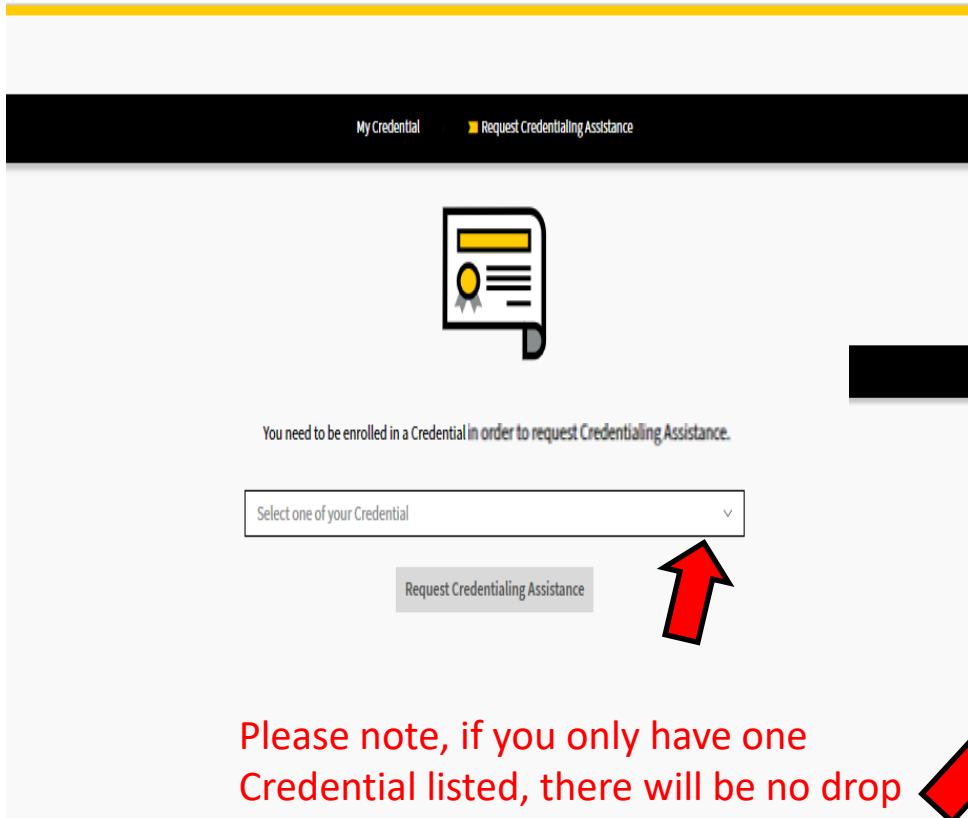
The screenshot displays the 'Request Credentialing Assistance' interface. At the top, there is a navigation bar with 'My Credential' and 'Request Credentialing Assistance'. Below this, the 'Current Credential' section is visible, with an 'Add Credential' button. Two credential entries are listed:

- ACSM Certified Group Exercise Instructors (ACSM-GEI)**: Status is 'No Requests'. Agency is 'American College of Sports Medicine (ACSM)'. It has a 'Delete Path' button and a yellow 'Request Credentialing Assistance' button.
- CompTIA A+ ce**: Status is 'in-progress'. Agency is 'Computing Technology Industry Association (CompTIA)'. It has a 'Complete Path' button and a yellow 'Request Credentialing Assistance' button.

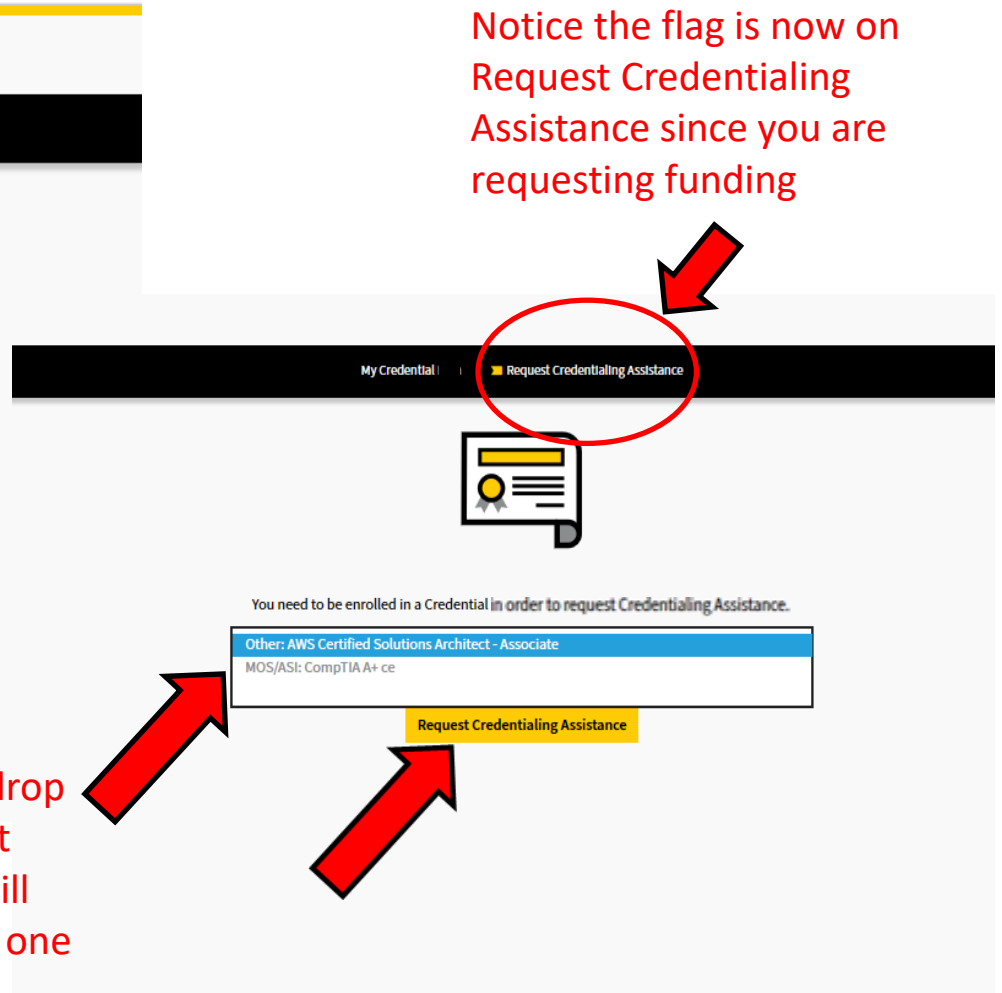
A large red arrow points from the 'Request Credentialing Assistance' button of the ACSM-GEI credential to the 'Request Credentialing Assistance' button of the CompTIA A+ ce credential.



Click on the dropdown arrow to select the credential you wish to pursue then click on “Request Credentialing Assistance”



Please note, if you only have one Credential listed, there will be no drop down and you will be able to select the credential that appears. This will only appear if you have more than one Credential selected



Notice the flag is now on Request Credentialing Assistance since you are requesting funding



Options to Filter (if desired but not necessary)

Home **Credentialing Assistance**

My Credential Request Credentialing Assistance

Credentialing Assistance (CA) Request Form

Below are all the trainings and exams available related to your credential **AWS Certified Solutions Architect - Associate**. Search for the training or exam you would like to request Credentialing Assistance funding for. If you can't find what you're looking for, manually add your own at the bottom of the page.

Enter a Training or Exam Name, Vendor, State, Country

Search: [Clear All](#)

Filter Type: Exam Training Online In Person

Showing 1 - 7 of 7 Results

For Eblt	JessVendorz	Online and In Person	Domestic and International	
Website				Select +
sdfsdf	Stinky Dog	Online		Select +
Website				Select +
a training	The Catcher in the Ry	Online and In Person	Domestic	Select +
Website				Select +
b training	The Catcher in the Ry	In Person	International	Select +
Website				Select +
a exam	The Catcher in the Ry	Online and In Person	Domestic and International	Select +
Website				Select +
test for prod issue changed to training and back to exam	On Such a Full Sea	Online and In Person	Domestic	Select +
Website				Select +
AWS Cloud Computing Architecture	Central Texas College	Online		Select +
Website				Select +

Prev **1** Next Page 1 of 1

If you wish to pursue in person courses, type the STATE or COUNTRY here to filter

You can filter here which will only show a list of vendors who offer the training or exam you wish to pursue

Vendors are listed by name and method of delivery

Click on the vendor you would like to pursue training with



Once selected, you will now select a start and end date. Every request must have a start and end date. Soldiers have a maximum of 1 calendar year from their start date to complete what is requested

Credentialing Assistance (CA) Request Form

Enter the start and end date for pursuing your For Ebli. The Army would strongly suggest you choose a start date, end date time frame of at least a few days even if the training of exam is only a day long. No request will be submitted for an exam within 30 business days of the request.

Request Type:
Training

Vendor Name:
JessVendorz

Start date required

End date required

Select the cost types that you would like to request CA for. Please be aware the costs below may not reflect actual item costs.

Select	Cost Type	Title	Number/ISBN	Quantity
<input checked="" type="checkbox"/>	Training	For Ebli	—	1

You are expected to do offline research on costs of trainings, exams and other materials. Upon ACCESS ArmyU approval, the amount paid for by Army financial assistance may vary from what is stated on this page. This can depend on the amount of Army financial assistance you have remaining as well as actual item costs.

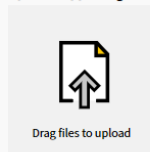
\$0.00

Total Cost: Student Cost: **Financial Assistance:**

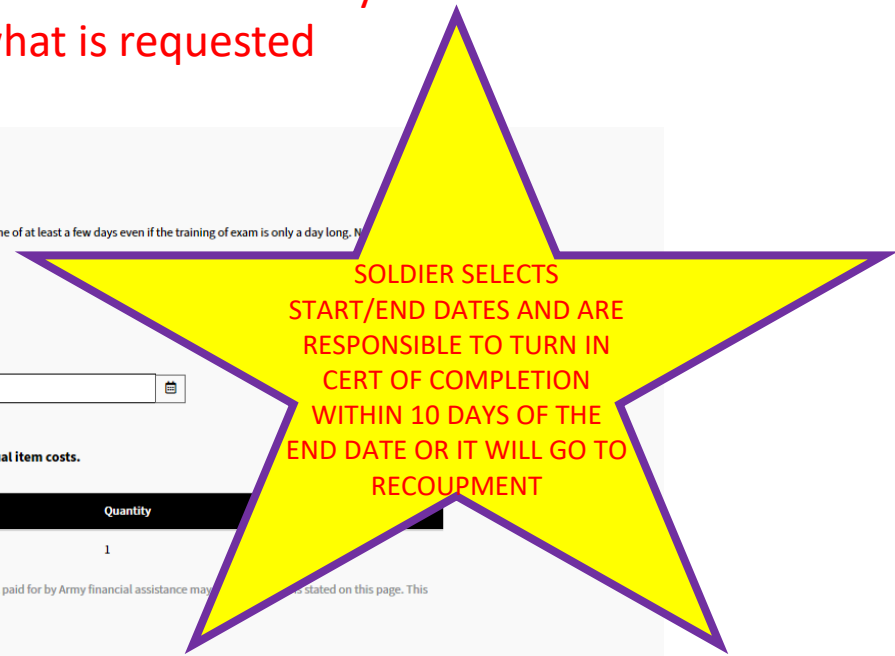
Attach relevant documentation supporting eligibility requirements for the Credentialing Assistance Request

Upload Supporting Files

Uploaded Files



Upload File





Credentialing Assistance (CA) Request Form

Enter the start and end date for pursuing your For Ebli. The Army would strongly suggest you choose a start date, end date time frame of at least a few days even if the training of exam is only a day long. Note that a CA request cannot be submitted for an exam within 30 business days of the request.

Request Type:
Training



Vendor Name:
JessVendorz

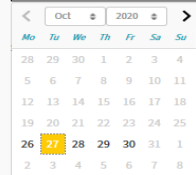


Start date required

10/27/2020

End date required

10/30/2020



would like to request CA for. Please be aware the costs below may not reflect actual item costs.

Type	Title	Number/ISBN	Quantity	Cost
ing	For Ebli	—	1	\$100.00

rch on costs of trainings, exams and other materials. Upon ACCESS ArmyU approval, the amount paid for by Army financial assistance may vary from what is stated on this page. This financial assistance you have remaining as well as actual item costs.

The calendar is automatically defaulted to 30 business days from the start date. You cannot request an earlier date. End date will allow for 1 calendar year

\$0.00

Total Cost: Student Cost: **Financial Assistance:**

Attach relevant documentation supporting eligibility requirements for the Credentialing Assistance Request

Upload Supporting Files

Uploaded Files



Drag files to upload

Upload File



Request Type: Training
Vendor Name: Central Texas College

Start date required: 10/27/2020
End date required: 10/30/2020

Select the cost types that you would like to request CA for. Please be aware the costs below may not reflect actual item costs.


Select	Cost Type	Title	Sold By Vendor	Number/ISBN	Quantity	Cost
<input type="checkbox"/>	Training	CompTIA A+ Training Course	Yes	—	1	\$150.00
<input checked="" type="checkbox"/>	Book	CompTIA A+ Handbook	Yes	3959A76	1	\$30.00

You are expected to do offline research on costs of trainings, exams and other materials. Upon ACCESS ArmyU approval, the amount paid for by Army financial assistance may vary from what is stated on this page. This can depend on the amount of Army financial assistance you have remaining as well as actual item costs.

Total Cost: Student Cost: Financial Assistance:

Attach relevant documentation supporting eligibility requirements for the Credentialing Assistance Request

Upload Supporting Files




Drag files to upload

Upload File

Uploaded Files

Before submitting your CA Request, make sure you meet all requirements outlined in [Army CDOL](#).



Select all items you wish to be funded. Verify all information on this page. You do not have to select all items

Once complete, click the next arrow

Please upload a quote from the vendor (this is mandatory). Soldiers MUST contact the vendor to request a seat for the course. Please register at that time as long as the vendor DOES NOT require any money down. Should a vendor request funding to secure a seat- DO NOT PROVIDE IT. Soldiers will not be reimbursed for anything paid out of pocket



Success!

Your credentialing assistance request has been submitted.

Request Type: Training	Vendor Name: Project Management Professional	Start Date: 08/10/2020	End Date: 08/30/2020
Training or Exam Name: Project Management Training	Format: In-Person	Location: Domestic	State: Alabama

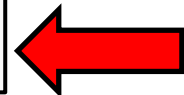
Cost Type	Title	Number/ISBN	Quantity	Cost
Training	Project Management Training	2514678912	N/A	\$480.00
Books	Programming Basics	3514325751	1	\$40.00
Application Fee	N/A	N/A	N/A	\$20.00
Books	PM Training 101	32523422	1	\$60.00

Uploaded Document List

alex_palmero_PMP.pdf

\$600	\$0	\$600
Total Cost	Student Cost	Financial Assistance

Done



Once complete, click “Done” and you will see it in your Profile Page as “Pending” – you are now done!

NOTE- Once your CA Request has been submitted, you can no longer upload documents. If the wrong document is added and you want to replace it with the correct document, upload in “Student Documents” on profile page.



How to Complete Your Credentialing Assistance Request for Funding

DON'T SEE A VENDOR



Don't see your vendor?

[Home](#)
[Credential](#)
[Fin](#)

My Credential
Request Credentialing Assistance

Credentialing Assistance (CA) Request Form

Below are all the trainings and exams available related to your credential **AWS Certified Solutions Architect - Associate**. Search for the training or exam you would like to request Credentialing Assistance funding for. If you can't find what you're looking for, manually add your own at the bottom of the page.

Enter a Training or Exam Name, Vendor, State, Country

Search: [Clear All](#)

Filter Type: Exam Training Online In Person

Showing 1 - 5 of 5 Results [Don't see a related Vendor?](#)

For Ebli JessVendorz Online and In Person Domestic and International	Select +
Website	
sdfsd Stinky Dog Online	Select +
Website	
a training The Catcher in the Ry Online and In Person Domestic	Select +
Website	
b training The Catcher in the Ry In Person International	Select +
Website	
AWS Cloud Computing Architecture Central Texas College Online	Select +
Website	

Prev 1 Next

Page 1 of 1

Next

To create a Credentialing Assistance request for an exam or training that is not listed above, or miscellaneous fees, please add one below. ⓘ

Create Request



Click on the “don’t see a related Vendor?” link and you will be prompted to send an email. You must request from your government computer or personal computer to get this done

Search: Clear All

Filter Type: Exam Training Online In Person

Showing 1 - 7 of 7 Results

For Ebli	JessVendorz	Online and In Person	Domestic and International	Website	Don't see a related Vendor? Select +
sdfsf	Stinky Dog	Online		Website	Select +
a training	The Catcher in the Ry	Online and In Person	Domestic	Website	Select +

The system will automatically send you to ServiceNow (SNOW). Select Credentialing Assistance, then select “School/Vendor Set-Up”. You will need to provide the following information:

- Soldier’s name (full name as listed in ArmyIgnitED)
- Soldier’s email
- Vendor business name
- Vendor’s website
- Vendor POC
- Vendor email
- Course Soldier would like to take

ACCESS, ArmyU will reach out to the vendor to request they participate in the CA Program. You are now done. You will have to check back to see if they have become a vendor in ArmyIgnitED. You will be part of the email that goes to the Vendor



How to Complete Your Credentialing Assistance Request for Funding:

MANUAL REQUEST



Books, Materials, other items not listed by your vendor? Select “Create Request”

Home **Credential** Fin

My Credential **Request Credentialing Assistance**

Credentialing Assistance (CA) Request Form

Below are all the trainings and exams available related to your credential **AWS Certified Solutions Architect - Associate**. Search for the training or exam you would like to request Credentialing Assistance funding for. If you can't find what you're looking for, manually add your own at the bottom of the page.

Enter a Training or Exam Name, Vendor, State, Country

Search: [Clear All](#)

Filter Type: Exam Training Online In Person

Showing 1 - 5 of 5 Results [Don't see a related Vendor?](#)

For Ebli	JessVendorz	Online and In Person	Domestic and International	Select +
Website				
sdfsdf	Stinky Dog	Online		Select +
Website				
a training	The Catcher in the Ry	Online and In Person	Domestic	Select +
Website				
b training	The Catcher in the Ry	In Person	International	Select +
Website				
AWS Cloud Computing Architecture	Central Texas College	Online		Select +
Website				

Prev **1** Next

Page 1 of 1

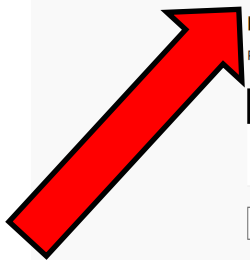
Next

To create a Credentialing Assistance request for an exam or training that is not listed above, or miscellaneous fees, please add one below. ⓘ

Create Request



Select which type-
Training / Exam /
Miscellaneous
Items



[Go Back](#)

Create Credentialing Assistance (CA) Request Form

Please fill in the information for your credential **AWS Certified Solutions Architect - Associate**.

Credentialing Assistance Request Information

Request Type required
Exam
Miscellaneous Fees

Vendor Name required

Itemized Costs

Please add all itemized costs associated to your request. The chosen Request Type above must match the Cost Type of an item below. Not all fields may apply to a line item.

Cost Type	Title	Number/ISBN	Quantity	Cost
<input type="text" value="Select"/>	<input type="text" value="Title"/>	<input type="text" value="e.g. 123456789"/>	<input type="text" value="Select"/>	<input type="text" value="\$00.00"/>

[Add Item](#)

[Don't see a related Vendor?](#)

[Continue to Request Assistance](#)



Select Vendor- if the vendor name does not appear, select “Don’t see a related Vendor?” at the bottom left (SNOW will appear, complete and send...once sent, you are done and must wait until the vendor participates)

Go Back

Create Credentialing Assistance (CA) Request Form

Please fill in the information for your credential **AWS Certified Solutions Architect - Associate**.

Credentialing Assistance Request Information

Request Type required

Vendor Name required

Training or Exam Name required

Central Texas College

Format required

NOTE!!

It can take up to a few minutes for the vendor’s name to appear (if they are approved vendors) - please verify on the approved vendor list posted in Army COOL: https://www.cool.osd.mil/army/costs_and_funding/army_credential_assistance.htm

Itemized Costs

Please add all itemized costs associated to your request. The chosen Request Type above must match the Cost Type of an item below. Not all fields may apply to a line item.

Cost Type	Title	Number/ISBN	Quantity	Cost
<input type="text" value="Training"/>	<input type="text" value="Title"/>	<input type="text" value="e.g. 123456789"/>	<input type="text"/>	<input type="text" value="\$00.00"/>

Add Item

[Don't see a related Vendor?](#)

Continue to Request Assistance





[Go Back](#)

Create Credentialing Assistance (CA) Request Form

Please fill in the information for your credential **AWS Certified Solutions Architect - Associate**.

Credentialing Assistance Request Information

Request Type required

Vendor Name required

Training or Exam Name required

Format required

Itemized Costs

Please add all itemized costs associated to your request. The chosen Request Type above must match the Cost Type of an item below. Not all fields may apply to a line item.

Cost Type	Title	Number/ISBN	Quantity	Cost
<input type="text" value="Training"/>	<input type="text" value="Title"/>	<input type="text" value="e.g. 123456789"/>	<input type="text"/>	<input type="text" value="\$00.00"/>

[Don't see a related Vendor?](#)

Complete the remainder of the form accordingly ensuring you provide all requested information. If something does not apply, leave it blank unless it doesn't let you move forward. Gather this information from your vendor

If receiving a bundle or multiple items from a vendor, all items must be listed. Quote from vendor must also match what is listed

NOTE!!! ADD URL TO TITLE SO CA TEAM CAN LOCATE ITEMS



Once completed, select “Continue to Request Assistance”

[Go Back](#)

Create Credentialing Assistance (CA) Request Form

Please fill in the information for your credential **AWS Certified Solutions Architect - Associate**.

Credentialing Assistance Request Information

Request Type <small>required</small> Training	Vendor Name <small>required</small> Central Texas College
Training or Exam Name <small>required</small> AWS Certified Solutions Architect	Format <small>required</small> Online

Itemized Costs

Please add all itemized costs associated to your request. The chosen Request Type above must match the Cost Type of an item below. Not all fields may apply to a line item.

Cost Type	Title	Number/ISBN	Quantity	Cost
Training	AWS Certified Solutions Architect	e.g. 123456789	1	\$200.00

[Add Item](#)

[Don't see a related Vendor?](#)



[Continue to Request Assistance](#)



Credentialing Assistance (CA) Request Form

Enter the start and end date for pursuing your For Ebli. The Army would strongly suggest you choose a start date, end date time frame of at least a few days even if the training of exam is only a day long. Note that a CA request cannot be submitted for an exam within 30 business days of the request.

Request Type:
Training



Vendor Name:
JessVendorz

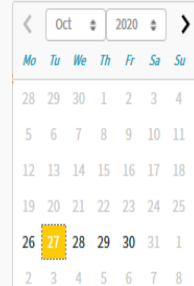


Start date required

10/27/2020

End date required

10/30/2020



would like to request CA for. Please be aware the costs below may not reflect actual item costs.

Type	Title	Number/ISBN	Quantity	Cost
ing	For Ebli	-	1	\$100.00

rch on costs of trainings, exams and other materials. Upon ACCESS ArmyU approval, the amount paid for by Army financial assistance may vary from what is stated on this page. This financial assistance you have remaining as well as actual item costs.

\$0.00

Total Cost: Student Cost: **Financial Assistance:**

The calendar is automatically defaulted to 30 business days from the start date. You cannot request an earlier date. End date will allow for 1 calendar year



Financial Assistance Fiscal Year 2020 **\$4,000**
per year

\$0
As of 05/16/2020

Credentialing Assistance \$0
 Tuition Assistance \$0
 Pending Assistance \$0
 Remaining Assistance \$0

Manual Credentialing Assistance (CA) Request Form

Enter the start and end date for pursuing your **Project Management Primary Training**. Note that a CA request cannot be submitted for an exam or training within 30 days of the request.

Request Type: Miscellaneous Fees **Vendor Name:** Project Management Professional

Start Date required **End Date** required


Cost Type	Title	Sold By Vendor	Number/ISBN	Quantity	Cost
Training	Project Management Training	Yes	251345	1	\$480.00
Book	Programming Basics	Yes	33456	1	\$40.00
Application Fee	N/A	Yes	—	1	\$20.00
Book	PM Training 101	Yes	556741234	1	\$60.00

You are expected to do offline research on costs of trainings, exams and other materials. Upon ACCESS ArmyU approval, the amount paid for by Army financial assistance may vary from what is stated on this page. This can depend on the amount of Army financial assistance you have remaining as well as actual item costs.

\$140 \$140 \$0
 Total Cost Student Cost Financial Assistance

Attach a quote for the cost of the requested items from the vendor. The quote **MUST** match the items listed in ArmyIgnitED. You may also attach, but is not required, any other documentation supporting eligibility requirements for the Credentialing Assistance.


Upload Document



Drag Files to Upload

Choose Files

Uploaded Document List

✓ alex.palmere.PMP.pdf 

Submit Request

1

2

3

Select all items you wish to be funded. Verify all information on this page

Once complete, click "Submit Request"

Please upload a quote from the vendor (this is mandatory). Soldiers must contact the vendor to request a seat for the course. Please register at that time as long as the vendor DOES NOT require any money down. Should a vendor request funding to secure a seat- DO NOT PROVIDE IT. Soldiers will not be reimbursed for anything paid out of pocket



Success!

Your credentialing assistance request has been submitted.

Request Type: Training	Vendor Name: Project Management Professional	Start Date: 08/10/2020	End Date: 08/30/2020
Training or Exam Name: Project Management Training	Format: In-Person	Location: Domestic	State: Alabama

Cost Type	Title	Number/ISBN	Quantity	Cost
Training	Project Management Training	2514678912	N/A	\$480.00
Books	Programming Basics	3514325751	1	\$40.00
Application Fee	N/A	N/A	N/A	\$20.00
Books	PM Training 101	32523422	1	\$60.00

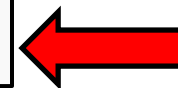
Uploaded Document List

alex_palmero_PMP.pdf

\$600	\$0	\$600
Total Cost	Student Cost	Financial Assistance

Done

You have now successfully completed your CA request and you will see it in your Profile Page as "Pending"



NOTE- Once your CA Request has been submitted, you can no longer upload documents. If the wrong document is added and you want to replace it with the correct document, upload in "Student Documents" on profile page.



US Army Combined Arms Center

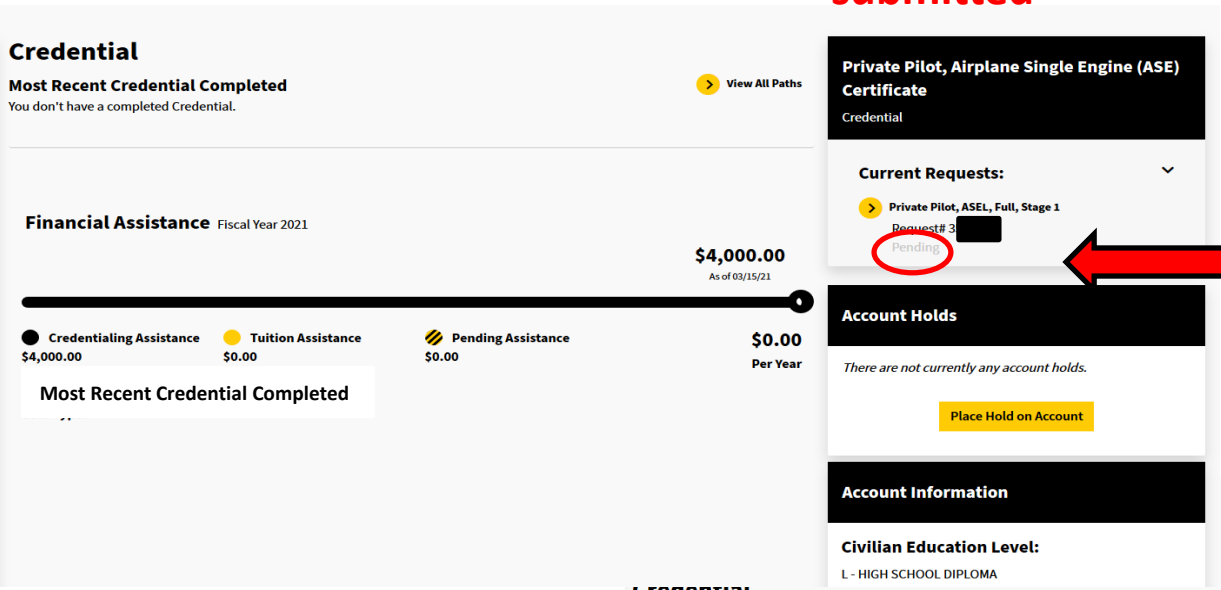
SOLDIERS AND LEADERS - OUR ASYMMETRIC ADVANTAGE



How To Verify Your Request Has Been Submitted



On your Profile Page, always look on the right side to view what CA Requests have been submitted



Credential
Most Recent Credential Completed
You don't have a completed Credential. [View All Paths](#)

Private Pilot, Airplane Single Engine (ASE) Certificate
Credential

Current Requests:

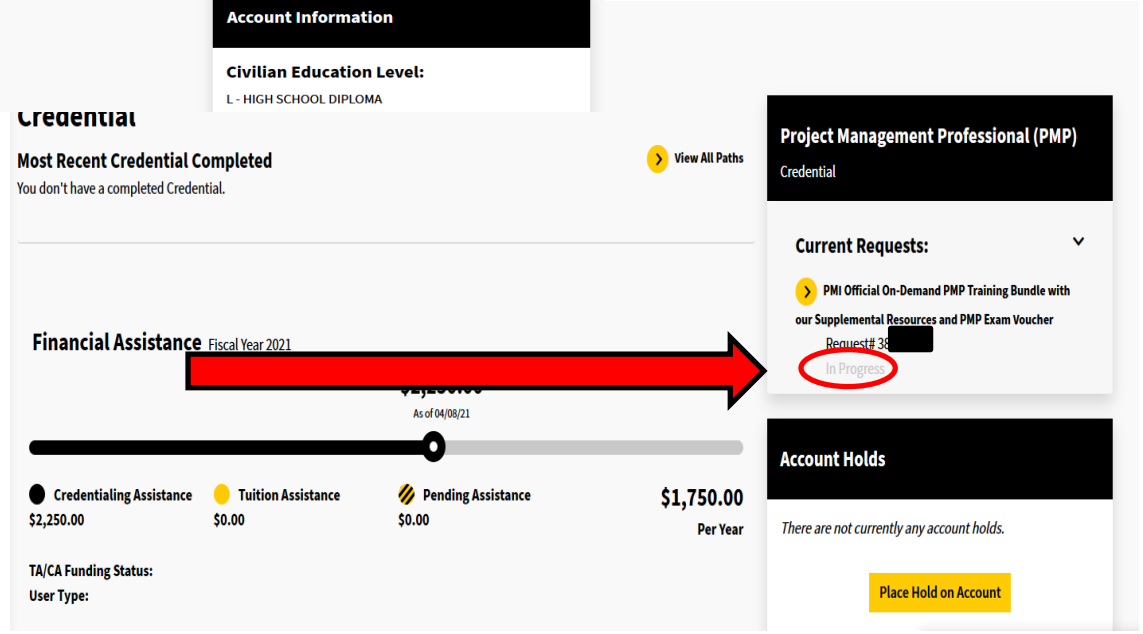
- Private Pilot, ASE, Full, Stage 1
Request# 38 [Redacted]
Pending

Account Holds
There are not currently any account holds.
[Place Hold on Account](#)

Account Information
Civilian Education Level:
L - HIGH SCHOOL DIPLOMA

On your Profile Page, if your request was submitted properly, It will say "Pending"

On your Profile Page, if your request was approved and funded, it will say "In Progress"



Credential
Most Recent Credential Completed
You don't have a completed Credential. [View All Paths](#)

Project Management Professional (PMP) Credential
Credential

Current Requests:

- PMI Official On-Demand PMP Training Bundle with our Supplemental Resources and PMP Exam Voucher
Request# 38 [Redacted]
In Progress

Account Holds
There are not currently any account holds.
[Place Hold on Account](#)



To view notes on what the status of the request is, click on the Credential

Credential

Most Recent Credential Completed

You don't have a completed Credential.

[View All Paths](#)

Financial Assistance Fiscal Year 2021

\$4,000.00

As of 03/15/21



TA/CA Funding Status:

User Type:

Private Pilot, Airplane Single Engine (ASE) Certificate

Credential

Current Requests:

[Private Pilot, ASEL, Full, Stage 1](#)

Request# [REDACTED]

Pending



Account Holds

There are not currently any account holds.

[Place Hold on Account](#)

Account Information

Civilian Education Level:

L - HIGH SCHOOL DIPLOMA



ignited Home Education Path **Credential** Program Path Find to Center Support Welcome, Langston

My Credentials Request Credentialing Assistance

Go back

Flight Test A

Flight Instructor Pilot

Current Requests:

Flight Test A
In Progress

Past Requests:

Flight Test A
Rejected


Request 4201 In Progress

Soldier: Langston Hughes **Status:** In Progress

Notes: N/A **Withdrawal**
Request Withdrawal

Please upload Proof of Completion for the Credential Request.

Upload Supporting Files


Drag files to upload

Upload File

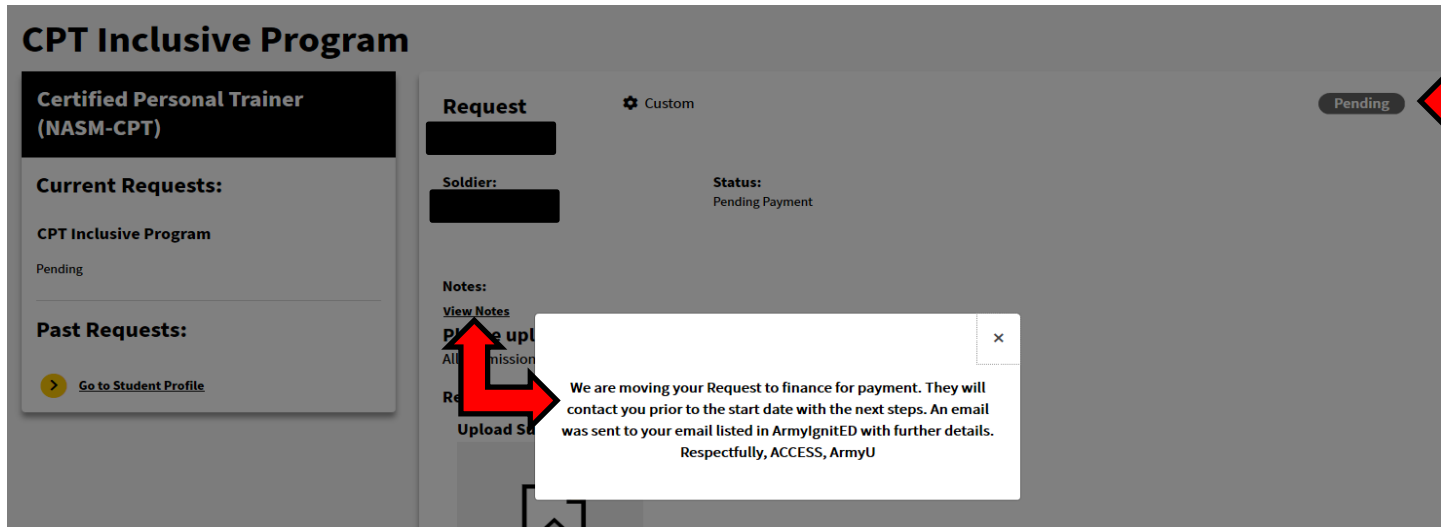
In Progress means it has been funded by finance. When finance has funded a CA Request, an email has been sent to the email the Soldier has listed in ArmyIgnited.

Withdrawal memo found here (see Support for details on how to submit a withdrawal request if needed)

DON'T FORGET!!
SOLDIER SELECTS START/END DATES AND ARE RESPONSIBLE TO TURN IN CERT OF COMPLETION WITHIN 10 DAYS OF THE END DATE OR IT WILL GO TO RECOUPMENT



If the case still says "Pending" you can click on "View Notes". Your request is now with the finance team.



CPT Inclusive Program

Certified Personal Trainer (NASM-CPT)

Current Requests:

CPT Inclusive Program
Pending

Past Requests:

[Go to Student Profile](#)

Request Custom Pending

Soldier: [Redacted] **Status:** Pending Payment

Notes:

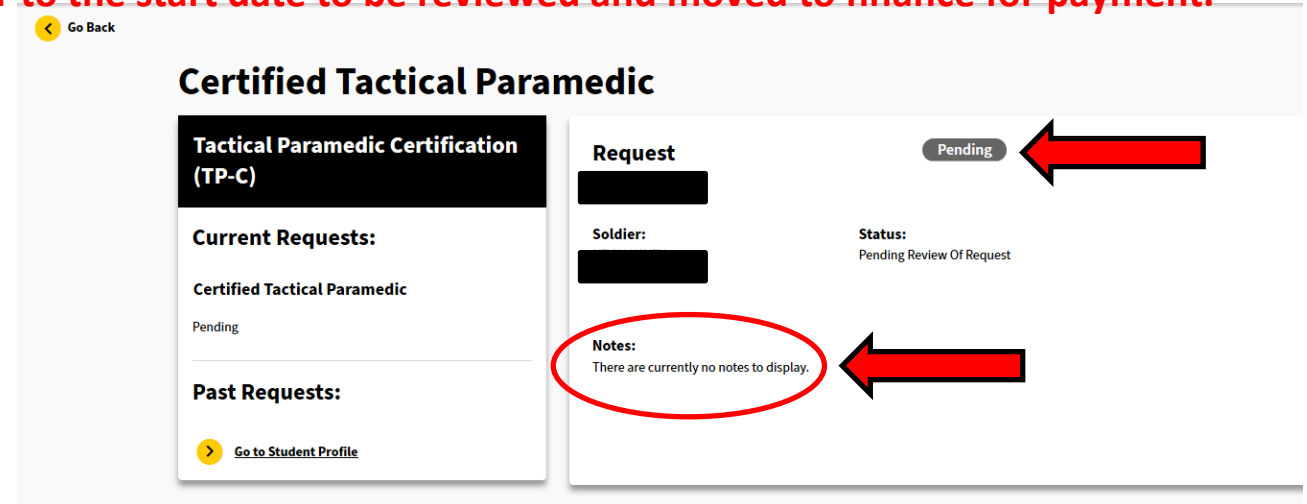
[View Notes](#)

Please upload all necessary documents to your request.

[Upload Documents](#)

Message: We are moving your Request to finance for payment. They will contact you prior to the start date with the next steps. An email was sent to your email listed in ArmyIgnitED with further details. Respectfully, ACCESS, ArmyU

If no notes are available, your case is still pending the CA Team review. It can take up to 3 business days prior to the start date to be reviewed and moved to finance for payment.



Certified Tactical Paramedic

Tactical Paramedic Certification (TP-C)

Current Requests:

Certified Tactical Paramedic
Pending

Past Requests:

[Go to Student Profile](#)

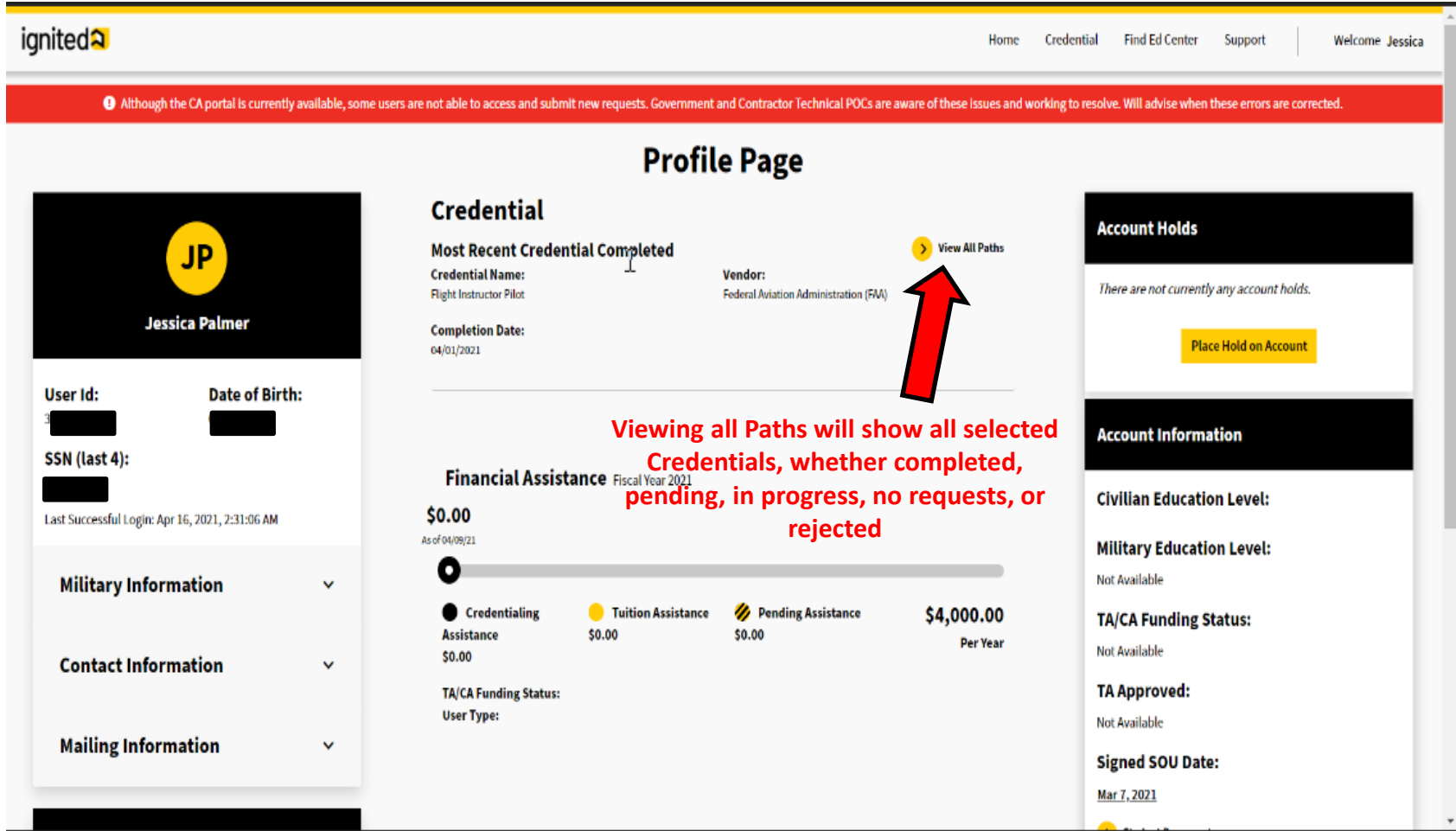
Request Pending

Soldier: [Redacted] **Status:** Pending Review Of Request

Notes: There are currently no notes to display.



To View all Credentials you have selected or want to delete, go to “View all Paths”



Profile Page

Credential

Most Recent Credential Completed

Credential Name: Flight Instructor Pilot

Vendor: Federal Aviation Administration (FAA)

Completion Date: 04/01/2021

[View All Paths](#)

Financial Assistance Fiscal Year 2021

\$0.00

As of 04/09/21

● Credentialing Assistance \$0.00

● Tuition Assistance \$0.00

● Pending Assistance \$0.00

\$4,000.00 Per Year

TA/CA Funding Status:

User Type:

Account Holds

There are not currently any account holds.

[Place Hold on Account](#)

Account Information

Civilian Education Level:

Military Education Level:

Not Available

TA/CA Funding Status:

Not Available

TA Approved:

Not Available

Signed SOU Date:

Mar 7, 2021



Home | Credential | Find Ed Center | Support | Welcome Jessica

able, some users are not able to access and submit new requests. Government and Contractor Technical POCs are aware of these issues and working to resolve. Will advise when these errors are corrected.

Profile Page

Credential

Most Recent Credential Completed

Credential Name: Flight Instructor Pilot
Vendor: Federal Aviation Administration (FAA)
Completion Date: 04/01/2021

[View All Paths](#)

Financial Assistance

Fiscal Year 2021

\$0.00
As of 04/09/21

● Credentiaing Assistance \$0.00
● Tuition Assistance \$0.00
● Pending Assistance \$0.00

\$4,000.00
Per Year

TA/CA Funding Status:
User Type:

Account Holds

There are not currently any account holds.

[Place Hold on Account](#)

Account Information

Civilian Education Level:
Military Education Level: Not Available
TA/CA Funding Status: Not Available
TA Approved: Not Available
Signed SOU Date: Mar 7, 2021


My Credential Path | Request Credentialing Assistance

Current Credential

[Add Credential](#)

ACSM Certified Group Exercise Instructors (ACSM-GEI)


No Requests

 Agency: American College of Sports Medicine (ACSM)

[Delete Path](#) [Request Credentialing Assistance](#)

CompTIA A+ ce

In-progress

 Agency: Computing Technology Industry Association (CompTIA)

[Complete Path](#) [Request Credentialing Assistance](#)

If you made a mistake and selected the wrong credential, as long as there are no CA Requests against it, you can "Delete Path"



Credential

Most Recent Credential Completed

You don't have a completed Credential.

[View All Paths](#)

CompTIA A+ ce Credential

Current Requests:

- [CompTIA A+ Certification Boot Camp](#)
Request# 2 [REDACTED]
Overdue

Financial Assistance Fiscal Year 2021

\$2,995.00
As of 03/09/21



● Credentiaing Assistance \$2,995.00
● Tuition Assistance \$0.00

▨ Pending Assistance \$0.00

\$1,005.00
Per Year

TA/CA Funding Status:
User Type:

Account Holds

PETER's account currently has 1 hold:

- ⚠** 03/09/2021 - Certificate of completion or Grade not submitted within 10 days of CA course completion.

[Place Hold on Account](#)

Recoupments

If you see this hold, this means you need to submit your Certificate of Completion now. It does not mean recoupment yet. After 45 days of your end date, you may be recouped the total amount of the request that was paid.



Recoupments

Recoup Certified Computer Skills Specialist

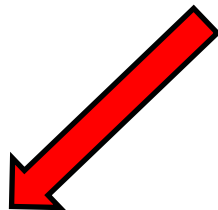
Comptia A+ 1002

Reason: Rejected Proof of Completion

Request #:

Cost: \$226.00

Please choose a repayment plan to recoup the Army.

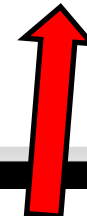


Choose Repayment Plan

Account Holds

[Redacted]'s account currently has 1 hold:

▲ 02/24/2021 - Recoupment Due



Place Hold on Account

If you see this hold, you will soon be recouped, and you can now select the repayment option for the cost of the request. Once selected, the hold should be removed.



Military Information ▾

Contact Information ▾

Mailing Information ▾

User Type:

Recoupments

Place Hold on Account

You can now see messages at the bottom of your profile page. Also, Student Documents is where you can upload items if you forgot to add or uploaded the wrong item. Be descriptive on the items.

Account Information

Civilian Education Level:
4 - 90 OR MORE COLLEGE SEMESTER HOURS

Military Education Level:
U - DISTRIBUTED LEARNING/STRUCTURED SELF DEV-LEVEL 3

TA Approved:
Not Available

Signed SOU Date:
Jan 26, 2021

Student Documents

Go Back

New Note

All Messages

Page 1 of 1 < >

Show 5 10 20 << Prev Next >> Page 1 of 1

Go Back

Student's Document Repository

Please upload a document or search through the table below to find the document you're looking for. The maximum file size for upload to ArmyIgnitED is 50 MB.


Search: Search by File Name, Upload By, User Group Clear Upload File

File Name	Upload Date	Uploaded By	User Group	Other Locations	Download	Remove
[REDACTED]	01/26/2021	[REDACTED]	[REDACTED]	ests Credential Assistance-requests		-

Show 10 20 50 100 < 1 >



Certified Landscape Water Manager (CLWM) in-progress

 **Agency:**
Robert's Rare Jewels

Complete Path >


Request Credentialing Assistance >

Complete Credential Path ×

Are you sure you want to complete your **Certified Landscape Water Manager (CLWM)** credential path? You will no longer be able to request credentialing assistance for this path.

Cancel Yes

Certified Landscape Water Manager (CLWM) ✔ complete

 **Agency:** Robert's Rare Jewels
Date Completed: 05/19/2020

Optional – Steps to Mark a Credential Path as Complete

1. From the **My Credential Path** screen, find the Credential Path you wish to mark complete.
2. Click **Complete Path**.
3. Read the confirmation message:
 - Are you sure you want to complete your [**Credential Path Name**] credential path? You will no longer be able to request credentialing assistance for this path.
4. Click **Yes**.

Note: Once your credential has been completed the status will change from **in-progress** to **complete**.



Credential

Most Recent Credential Completed
You don't have a completed Credential.

[View All Paths](#)

Financial Assistance Fiscal Year 2021

\$2,995.00
As of 03/09/21

Credentiaing Assistance	Tuition Assistance	Pending Assistance	\$1,005.00
\$2,995.00	\$0.00	\$0.00	Per Year

TA/CA Funding Status:
User Type:

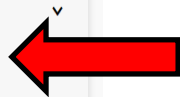
Recoupments

CompTIA A+ ce

Credential

Current Requests:

CompTIA A+ Certification Boot Camp
Request# [Redacted]
Overdue



Account Holds

PETER's account currently has 1 hold:

03/09/2021 - Certificate of completion or Grade not submitted within 10 days of CA course completion.

[Place Hold on Account](#)

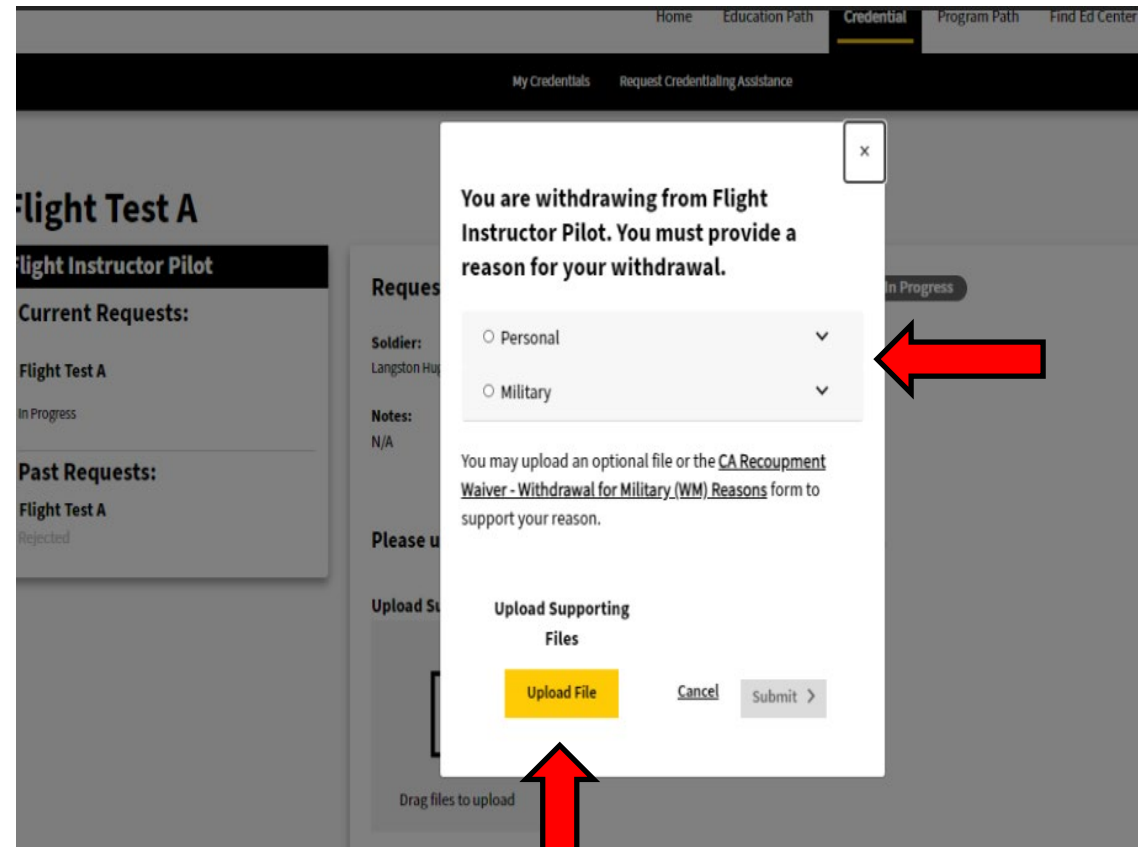
Past Requests:

Flight Test A
Rejected

To submit a withdrawal, from your profile page, click on the credential link you wish to withdraw from

The screenshot shows the user's profile page with navigation tabs: Home, Education Path, **Credential**, Program Path, Find Ed Center, Support, and Welcome, Langston. Below the navigation is a header with "My Credentials" and "Request Credentialing Assistance". The main content area displays "Request 4201" with a status of "In Progress". The "Notes" section contains "Withdrawal Request Withdrawal", which is circled in red. A red arrow points to this circled text. Below the notes, there is a section for "Upload Supporting Files" with a "Drag files to upload" area and an "Upload File" button.

Now click on "Request Withdrawal"

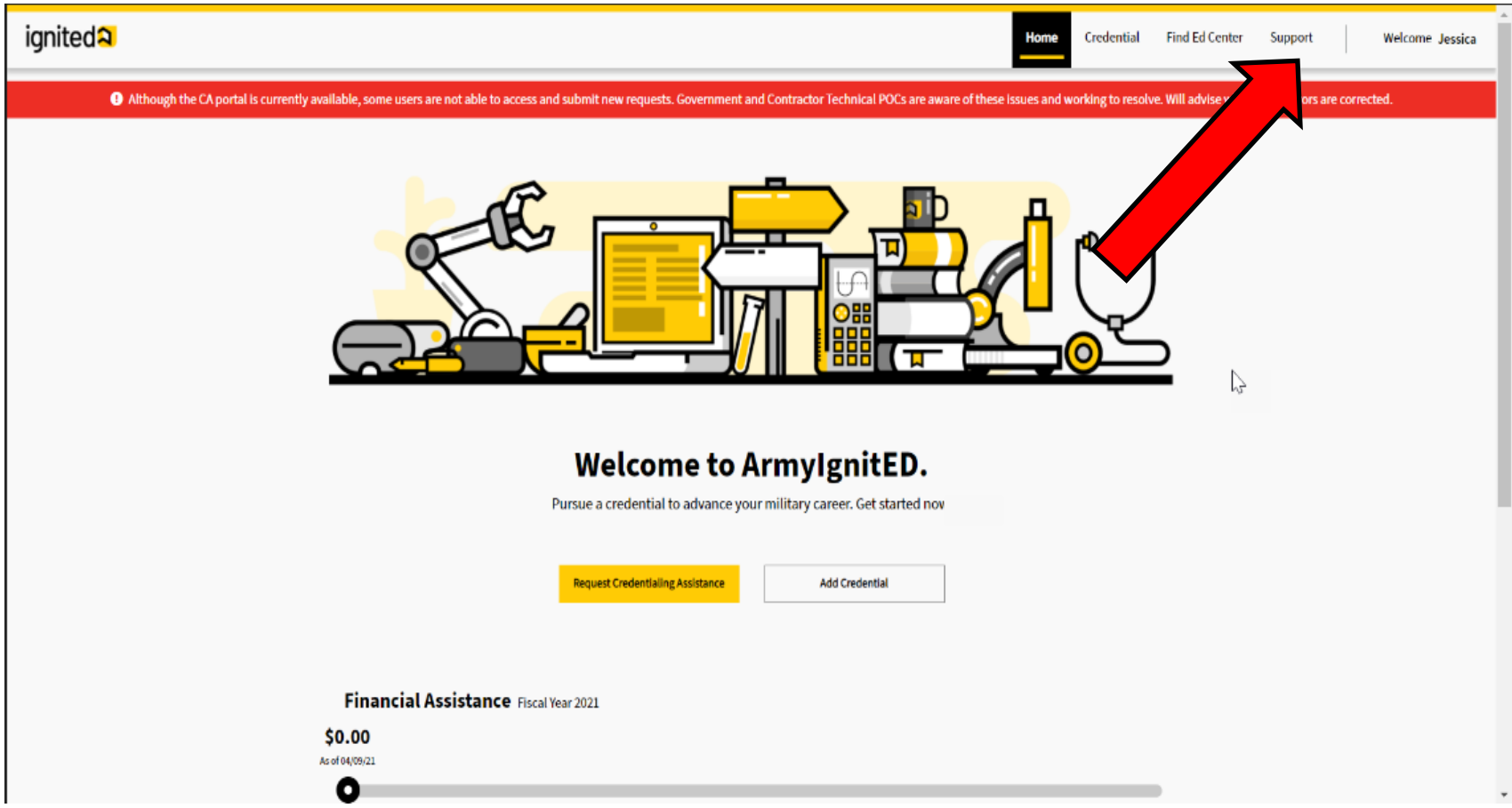


If you select “Personal” and the case has been paid, it will automatically go to Recoupment. If the case has not yet been funded, it will disappear and no recoupment.

If you select “Military” you can download the Military Withdrawal form, digitally complete it and have your commander approve digitally, then upload here. It will go to ACCESS, ArmyU for review and for Approval/Denial.



How to Guides



The screenshot shows the ArmyIgnitED website interface. At the top left is the 'ignited' logo. The navigation menu includes 'Home', 'Credential', 'Find Ed Center', 'Support', and 'Welcome Jessica'. A red arrow points to the 'Support' tab. Below the navigation is a red banner with a message: 'Although the CA portal is currently available, some users are not able to access and submit new requests. Government and Contractor Technical POCs are aware of these issues and working to resolve. Will advise users when errors are corrected.' The main content area features an illustration of various tools and equipment. Below the illustration, the text reads 'Welcome to ArmyIgnitED. Pursue a credential to advance your military career. Get started now'. There are two buttons: 'Request Credentialing Assistance' and 'Add Credential'. At the bottom left, there is a 'Financial Assistance' section for Fiscal Year 2021, showing '\$0.00' as of 04/09/21.

To find out more information, please click the "Support" tab



How to Guides

The screenshot shows the ArmyIgnitED Support page. At the top, there is a navigation bar with links for Home, Credential, Find Ed Center, Support, and a user greeting 'Welcome Jessica'. Below the navigation bar is a red banner with a warning icon and text: 'Although the CA portal is currently available, some users are not able to access and submit new requests. Government and Contractor Technical POCs are aware of these issues and working to resolve. Will advise when these errors are corrected.' The main content area is titled 'Support' and contains two cards. The first card is 'Training Materials' with a document icon and the description 'Detailed guides and training simulations on ArmyIgnitED workflows.' The second card is 'Create a Case' with a headset icon and the description 'Technical assistance and support related to software and system help.' A red arrow points from the 'Training Materials' card to the right, and another red arrow points from the 'Create a Case' card to the left. At the bottom of the page is a dark footer with three columns: 'About' (Army Regulation 621-5), 'Contact Us' (+1-877-272-1330, Create a Case), and 'Resources' (Credentialing - Army COOL, The Army Decision Support Tool (DST)).

To create a SNOW ticket (helpdesk), click here and complete the form. This is where you can submit questions, but be descriptive and give full name as listed in ArmyIgnitED, name of the credential (if it is regarding this), and case number (if applicable)

To find the guides, click on Training Materials and select from the drop down list



Questions?

ACCESS, ArmyU CA Email:

usarmy.knox.hrc.mbx.tagd-aces-credentialing-program@mail.mil

https://www.cool.osd.mil/army/costs_and_funding/army_credential_assistance.htm



ARMY CREDENTIALING
ASSISTANCE